



MEETING MINUTES

March 3, 2026
 Double Peak School Library

CALL TO ORDER:

- ROLL CALL:**
- | | |
|--|--|
| <input checked="" type="checkbox"/> Kelly Le Roux, President | <input checked="" type="checkbox"/> Jenalin Steinberger, Teacher Rep |
| <input checked="" type="checkbox"/> Christina Montell, Treasurer | <input type="checkbox"/> Erica Obrist, Principal |
| <input checked="" type="checkbox"/> Lilah Wagner, Secretary | <input checked="" type="checkbox"/> Nicole O’Neal, Communications |
| <input checked="" type="checkbox"/> Sarah Harris, Communications | <input type="checkbox"/> Julie Kaplan, Vice President |
| <input type="checkbox"/> Vacant, Volunteers | <input checked="" type="checkbox"/> Brittany Chamblin, |

Activities

- | | |
|---|--|
| <input checked="" type="checkbox"/> Julie Huffton, Room Parents | <input type="checkbox"/> Vacant, Spirit Wear |
|---|--|

INTRO & WELCOME

5:45-5:50pm

- Successful year so far, thank you to our dedicated team, home stretch- let’s finish strong!

PRINCIPAL REPORT

5:50-5:55pm

- Proud of the success of our students in Frozen, Jr.
- As we begin to budget for next year, the proposed cost of the teacher is \$117,918.
- Thank you for the PTO’s support of the mini-grants. The staff is grateful!

TEACHER REPORT

5:55-6:00pm

- Update on Teacher Experience
- Updates on PTO funded subscriptions. Intervention, personnel assistance preferred over Razz Kids and Brain pop.
- Vote to remove Razz Kids, Brain pop, and keep Scholastic News. This would save \$5,558 from the budget:

Motion by	Second by	Those Opposed	Abstained
Kelly Le Roux	Julie Huffton	None	None

PRESIDENT REPORT

6:00-6:05pm

- PAC meeting: Changes to Facilitron, Xello rollout, district budget

- The Board reviewed the upcoming calendar of events and key dates: 3/5/26 Kebab Shop, 3/14 Tea Party, Auction starts- 3/14-3/25, 4/11 Multicultural day, 4/22 Earth day campus clean up and garden prep
- Call for Shark tank representative: Wednesday, April 8 from 9:50 - 12:45 with lunch at 11:26 - 11:56
- Budget for 2026-27- changes to TOSA salary, reading aide hours will change and DPS will not request that fund. Alternative requests may include: Garden seed money, rainy day fund, low tech supports and additional literacy supports
- Call for committee: 2026/27 Calendar committee
- Elections will be held at the next regular meeting on April 7. Members were encouraged to submit nominations prior to the meeting in accordance with the organization's bylaws. Announcement to be sent in DPS newsletter. DP PTO members must be present to vote with votes tallied by the Principal and/or Principal representative. The board position candidate is not required to be present for the vote. The results of the election will be presented at the May monthly Board meeting.

SECRETARY REPORT

6:05-6:10pm

- Vote to approve Feb minutes emailed to the board on 2/10

Motion by	Second by	Those Opposed	Abstained
Christina Montell	Kelly Le Roux	none	None

TREASURER REPORT

6:10-6:15pm

- Link to Monthly Financial Reports: [Statement of Financial Position](#) and [Statement of Activity](#)
- Detailed Report out of PTO 25/26 Budget YTD [Budget Spreadsheet](#)

ROOM PARENT REPORT

6:15-6:20pm

- School Social Work Week - Celebrate Alana
- March - Arts Education Month - Celebrate Mrs. B
- TAW Planning

FUNDRAISING

6:20-6:25pm

- The Kebab Shop Dine Out - this Thurs 3/4 all day
- Teacher Experience Auction 3/14
- Skyzone Friday 6/5 All day

ACTIVITIES REPORT

6:25-6:30pm

- Tea Party update- Committee members: Jenna Powell, Melissa Ribas, Christine Corrao, Gayle Corrao, Brittany Chamblin, Kelly Le Roux. 21 Tickets sold. Will

- determine if the event will proceed/be cancelled by this Friday.
- Multicultural day call for committee. Event Chairs: Akiko Nakatani, Brittany Chamblin, Nanette Gamilla.

SPIRIT WEAR REPORT

6:30-6:35pm

- N/A

VOLUNTEER REPORT

6:35-6:40pm

- N/A

COMMUNICATIONS REPORT

6:40-6:45pm

- N/A

NEW BUSINESS

6:45-6:50pm

- N/A

ACTION ITEMS

Date	Action Item	Person Responsible	Status
9/2/2025	Establish a 'volunteer rules table' and determine what events to attend	Sarah Harris	In Progress
9/2/2025	Venmo with Google Voice number	Christina	In Progress
12/2/2025	Review of dates and calendar crowding, recommendations	Nicole O'Neal	In Progress
2/3/2026	Website update	Sarah Harris, Nicole O'Neal	In Progress
3/6/2026	Decision on Tea Party	Tea party committee	In Progress
	Send out Ralphs info		

ADJOURNMENT

(Feb) MINUTES APPROVED BY BOARD:

CALENDAR

Dec Calendar		
<i>Calendar Types: (A) Activity, (F) Fundraiser, (H) Holiday, (M) Meeting, (SE) School Event</i>		
Type	Date	Event
SE	3/14	Spring Tea Party
SE	4/11	Multicultural Day
SE	5/25	VAPA
SE	5/4-8	Teacher Appreciation Week