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## **MEETING AGENDA**

April 14, 2026

Double Peak School Library

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### **CALL TO ORDER: 5:49pm**

**ROLL CALL:**  Kelly Le Roux, President  Jenalin Steinberger, Teacher Rep  
 Christina Montell, Treasurer  Erica Obrist, Principal  
 Lilah Wagner, Secretary  Nicole O'Neal, Communications  
 Sarah Harris, Communications  Julie Kaplan, Vice President  
 Vacant, Volunteers  Brittany Chamblin,

Activities

Julie Hufton, Room Parents  Vacant, Spirit Wear

### **INTRO & WELCOME**

**5:45-5:50pm**

- Welcome - Kelly, Hi & we are going to do intros.
- Current Member introductions
- Potential member introductions

**PRINCIPAL REPORT** - Sorry to miss the meeting, I will be at Honor Choir. ERICA

**5:50-5:55pm**

- Thank you to everyone who contributed to the Multicultural Festival - it was an amazing event!
- Love and Kindness Garden is underway - please see email correspondence to families for more information. We will work with the PTO board to acquire donations that were made during the auction and from the VFW. Thank you Kelly for creating the Give Butter account for direct donations.
- Elementary Open Houses next week 4:00-5:00 - Tuesday TK, K & 1st grade, Wednesday 2nd & 3rd grades and Thursday 4th and 5th grades ... Shadow a Sun events are being planned for grades 6-8 in May.
- We are beginning to plan the 8th-grade Promotion! Erica will be reaching out to the Treasurer to discuss small expenditures.
- We can promote the Dine-out next week - can we please get a graphic? - Yes we can, tomorrow. Thai One On.

### **TEACHER REPORT**

**5:55-6:00pm**

- Teachers are getting ready for the open house and working on the volunteer breakfast that is happening next week.

## ELECTION OF BOARD MEMBERS FOR 2026-27 SCHOOL YEAR

6:45-6:50pm

- Review of board roles and responsibilities from each current board member
- The President will announce the nomination of the board members for the 2026-27 term of office. The following nominations will be made:
  - **Vice President:** Kevin Banares
  - **Treasurer:** Julie Kaplan
  - **Secretary:** Maureen Anderson
  - **Communications:** Sarah Harris
  - **Volunteers:** Lhuween Hardie
  - **Room Parent Coordinator:** Julie Hufton
  - **Activities:** No Nominations
  - **Spirit Wear:** Danni Li, Kristine Cox
  - **Director of Fundraising:** Jennie Guerena

## PRESIDENT REPORT

6:00-6:05pm

- Calendar review: Feedback on timing of events held this year
- PTO board distribution of roles and responsibilities- feedback for next year to improve participation and board interest
- Activities chair vacancy- looking ahead

Request for purchase of pop up tent for PE- \$300

Request for all members to update roles and responsibilities forms and passwords in Google drive.

## SECRETARY REPORT

6:05-6:10pm

- Vote to approve March minutes emailed to the board on 3/3

Motion by	Second by	Those Opposed	Abstained
Brittany Chamblin	Kelly Le Roux	None	

## TREASURER REPORT

6:10-6:15pm

- Income 246,xxx for the YTD
  - Expenses to run events was \$29,729
    - 216,727 NET
  - Expenses paid to school was \$181,231
    - Balance of 35K (Annual surplus)
- Presentation of draft budget for 2026-27
  - Budget outcomes and lessons learned

- o 240K proposed income
  - 33K proposed expenses to run events.
  - Similar expenses paid to school.
- Total in PTO Account 148,036.16
- Total in Funds In Holding \$50,072.18
  - o 4,211.17 Library
  - o Get breakouts
  - o Middle School Art
  - o Innovation 31,223
  - o
- Total spent \$57,553.41
- Total expenses \$685.59
- Negative net revenue.

## **ROOM PARENT REPORT**

### **6:15-6:20pm**

- Recognition Days: Librarian, Assistant Principals & upcoming Admin Professionals 4/22
- Teacher Appreciation Week 5/4-5/8

## **FUNDRAISING**

### **6:20-6:25pm**

- Dine out 4/20 Thai One On
- Thai One On donation incoming for Talent Show \$350 and Teacher Appreciation Week \$500
- Status of Kebab Shop donation
- Teacher Experience Auction funds raised: Just under 8K
- Comedy Club - Second Weekend of May - 2 Friday shows, 2 Saturday shows.
- Skyzone - Last Friday of the school year. June 6th
- Garden fund Givebutter link created - Evergreen link that will stay open.

## **ACTIVITIES REPORT**

### **6:25-6:30pm**

- Multicultural Day was great. Positive feedback.
- Campus Clean Up - Next Wednesday before open house.

## **SPIRIT WEAR REPORT**

### **6:30-6:35pm**

- Going to be on sale for Open House Events.

## **COMMUNICATIONS REPORT**

### **6:40-6:45pm**

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**/NEW BUSINESS**  
**6:45-6:50pm**

**ACTION ITEMS**

<b>Date</b>	<b>Action Item</b>	<b>Person Responsible</b>	<b>Status</b>
9/2/2025	Establish a 'volunteer rules table' and determine what events to attend	Sarah Harris	In Progress
9/2/2025	Venmo with Google Voice number	Christina	In Progress
12/2/2025	Review of dates and calendar crowding, recommendations	Nicole O'Neal	In Progress
2/3/2026	Website update	Sarah Harris, Nicole O'Neal	In Progress
3/6/2026	Decision on Tea Party	Tea party committee	Cancelled
	Send out Ralphs info		

**ADJOURNMENT 7:23**

**(March) MINUTES APPROVED BY BOARD:**

**CALENDAR**

<b>Dec Calendar</b>		
<b>Calendar Types: (A) Activity, (F), Fundraiser, (H) Holiday, (M) Meeting, (SE) School Event</b>		
<b>Type</b>	<b>Date</b>	<b>Event</b>
F	4/20	Thai One On
A	4/22	Earth day Campus Clean Up
SE	5/4-8	Teacher Appreciation Week
SE	5/25	VAPA

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